## HRA/FSA/DCAP Account Balances – Access the system and Create an Account:

To see your HRA/FSA/DCAP balances

www.benefitspaymentsystem.com (save as a Favorite on your pc)

1. Go to the website and click Participant Login

Metavante <sup>®</sup>   Benefits Payment System		
21 73	Administrator Logi	
	Employer Login View company and employee account	
ATC.	Participant Login View account activity and balance	
	NOTE: If you have popup blockers installed you will need to disable them to use the Benefits Payment System.	
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## 2. Click on "Create Account"

Participar	nt Portal
Please con questions r administrat not have a please con This site us	<pre>lease login or create an account below.  Lease login to your secure account User ID: Password: Diggin To your secure account User TD: Password   Create Account Create</pre>
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## HRA/FSA/DCAP Account Balances – Access the system and Create an Account:

- 3. Enter your name
- 4. social security number as Employee ID#
- 5. Employer ID: PITHRA954

OR

Card#: (your Benefit Card -debit card number)

6. Then create your user id and password and fill in the rest of your information and Submit.

Participant Portal	[	
Account Creation Create a new user accour	nt.	
	below to create your account. Please contact your tions regarding access to this site or for questions abo nts.	out
Name *	First Last	3
Employee ID *		3
Employer ID *		2
Card Number *	or	3
New User ID *		3
Password *	Password Confirm Password	3
Security Word * (Mother's Maiden Name)		3
Birth City *		2)

If you have trouble with the website you can call Lisa at Pittman & Associates at 800-238-1344.